

**BOARD OF MADISON COUNTY COMMISSIONERS  
PRELIMINARY BUDGET HEARINGS  
May 19, 2021, Minutes**

On Wednesday, May 19, 2021, the Board of Madison County Commissioners conducted Preliminary Budget Hearings beginning at 11:05 a.m. in the Commissioners' Conference Room of the Madison County Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye and Jim Hart present. Chairman Dan Allhands was absent for personal reasons. Laurie Buyan, Executive Assistant, was present to take minutes.

Those people in attendance at the hearings were Jack Albrecht, Christina Koch, Vicki Tilstra, Marilyn Ross, Lucy Ennis, Karen Miller, and Carmin Hill.

**Library Preliminary Budget Hearing:** Jack Albrecht, Library Director, and Christina Koch, Library Assistant, met with the Board to review the Library's preliminary budget. Library Board members Marilyn Ross and Lucy Ennis, were present for this budget hearing as was Vicki Tilstra, Finance Officer. Jack stated that the only increase they are asking for is an additional \$1,000 in supplies, due to the uncertainty of price increases. They also moved \$2,000 from professional services to publication, subscriptions, and dues because they are hoping to subscribe to the McNaughton book lease program, where they would lease five new titles every month and return them after a period of time. This would allow them to refresh books on a regular basis without having to purchase them. There was discussion about the repairs that have been done in the basement in the amount of around \$10,000 which was paid for out of maintenance. Christina discussed being accepted to the University of Alabama's on-line program for a Masters in Library and Information Science. She has enrolled in some of the classes and will start in August. It's a two year program and the Friends of the Library have agreed to pay for half of the tuition with the Library Board paying for the other half if she commits to staying at the Library for two or more years after graduation. The Library Board portion of the tuition will come from the Bianco fund. The course will cost \$15,000 so \$7,500 will come out of that account. Vicki reminded them to make check out to the school rather than to Christina, or she would need to do a 1099 for it. There was also discussion about the funds in the budget for assisting the museum or getting an assistant in the archives program. There are no current plans for these funds but Jack would like to leave them there in case they are needed.

**Clerk of Court Preliminary Budget Hearing:** Karen Miller, Clerk of Court, and Carmin Hill, Deputy Clerk of Court, presented the Board with the preliminary budget for the Clerk of Courts Office. Karen stated that she is leaving the non-employee portion of the budget as it is but would like to change the 90 day position to a permanent, part-time position for eight days a month. She stated that she is planning to retire and that they just got a new records management system which is difficult to learn. She discussed the difficulty in training someone to be available for a day or two a month. There was additional discussion about the increase in jury trials and how the office is funded.

With no further business, the hearings concluded at 11:55 a.m.

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Dan W. Allhands, Chairman  
Board of Madison County Commissioners

Date Approved: June 15, 2021

Minutes prepared by:

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Laurie Buyan, Executive Assistant

Attest: \_\_\_\_\_  
Paula McKenzie, Clerk and Recorder,  
Madison County