Meeting Minutes
Project # 14414  Meeting Date: January, 5 2015

Project Name Madison County Annex Building

Project Location 101 West Wallace  
Virginia City, MT 59755

Project Manager Ben Walker  
Office: (406) 585-3420

Project Superintendent Mike Falk  
Cell: (406) 539-6767

Project Coordination Meeting  Owner Meeting #11

<table>
<thead>
<tr>
<th>Date</th>
<th>Start</th>
<th>End</th>
<th>Next meeting</th>
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<th>Prepared by</th>
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<tbody>
<tr>
<td>1/5/15</td>
<td>3:00 PM</td>
<td>1/12/15</td>
<td>3:00 PM</td>
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<td>Walker</td>
<td>Langlas and Associates</td>
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Purpose  Location  General notes
Coordination of construction activities  MCAB Construction Trailer

Attendees  Non-attendees
Mike Falk – Langlas
Ben Walker - Langlas
Jim Hart – Madison County
Loren Cantrell – Langlas
Scott Stroh – Think One
Bill Hanson – Think One
Dave Schulz – Madison County
Chris Hunt – Madison County
Ron Nye – Madison County

1. Construction Schedule
   1.1. Items completed this week – Drywall start, Door Frame install start, Insulation start, Pick up framing, MEP rough in.
   1.2. Work scheduled for the next two weeks – Drywall, Insulation, Door frames, Wall insulation.
   1.3. Additional action Items: (Confirmed with Scott that Lobby Stair hand rail to be wood

2. Upcoming coordination needs
   2.1. Coordination/layout for owner performed site activities. – Mike to schedule and provide 2-days’ notice for staking/parking lot work. – Discussed plan to ensure parking lot is usable before spring thaw
   2.2. Low voltage boring is complete. Need to discuss routing options to get inside courthouse. Surface mount/faux paint or change entrance location to enter building. – Mike and Chris to firm up plan, Langlas to proceed on this portion under T+M.

3. Submittals
   3.1. Outstanding Submittals – Azrock VCT (Langlas). - Waiting on Pierce for color confirmation
   3.2. Upcoming Submittals – Knox box order – Mike to check with fire department to ensure keying is correct

4. RFI’s - None Current
5. **Contract changes**
   
   5.1. Review Change Estimate log – CE #’s 11B, 26, 29, 30, 31, and 32 are listed as pending for Prime Change Order #6 – Prime CO #6 to be sent 1/6/15 for formal approval of above items verbally approved in this meeting.
   
   5.2. Separated PR #3 into CE #’s 11A, 11B, and 11C. Rocky Mountain Contractors needs to be paid and we are still waiting on confirmation on termination of conduits at existing courthouse. – This was approved.
   
   5.3. PR #6 – Supplier expects to look into Value Engineering the canopies approximately 1/5/15. Suggested eliminating tapered beams as major cost savings. – Langlas to present cost once Value Engineering/Design clarifications have been implemented.
   
   5.4. Prime CO #7 will be sent 1/6/15 for approval, items included are time sensitive and pricing was based on completion before sheetrock.

6. **Open discussion**
   
   6.1. RM 111 Discussed flipping one electrical box to allow for power on Motor Vehicles side of wall
   
   6.2. Public Meeting Room – Need to move switch box location to avoid interference with possible future operable partition
   
   6.3. Commissioners requested Langlas’ contact for High Density Storage system be sent
   
   6.4. Discussed addition of ball valve into Secure Storage Sprinkler system. Langlas to ensure sprinkler contractor is aware of this request
   
   6.5. Addition of an interior window to room 115 was discussed, upon review it was determined that this door will have a half lite installed per plan. This negates the need for an additional window.

7. **Next Meeting**
   
   Set next meeting date, time, location - 01/12/15, 3:00PM at Langlas Office Trailer

8. **Adjourn**