

Meeting Minutes
Madison County Airport Board
Madison County Administration Building
January 12, 2026

BOARD MEMBERS PRESENT: John Hauck, Jim Frey, Scott Payne, Beau Bradley, and Brett Owens
Commissioner/s: None, **Secretary:** Sarah Carlson
VISITORS Preset: Troy Hunter-Ascension
VISITORS Via Teams: Colton Lauer, Madison County Attorney

Co-Chair John Hauck called the meeting to order at 6:10 P.M.

Public Comment:

None

Approval of Minutes:

Beau Bradley moved to approve the minutes of November 10, 2025, with corrections. Seconded by Scott Payne. All voted "aye." Motion carried.

Ruby Valley Field Airport – Beau Bradley

- Ground Update

Everything is going smoothly.

- D-8 Hangar Notice of Compliance

The board discussed the next step in how to proceed. Colton Lauer, Madison County Attorney, advised sending a follow-up letter notifying of an inspection of the hangar. Colton Lauer will assist the board with writing the letter.

Beau Bradley moved to approve sending a letter to inspect D-8 Hangar. Seconded by Jim Frey. All voted "aye." Motion carried.

- New Lease E-14

Beau Bradley presented the new lease, which was subsequently reviewed by the board.

Scott Payne moved to approve the new ground lease for Sharp Tail Builders LLC at the Ruby Valley Field Airport. Seconded by Brett Owens. All voted "aye." Motion carried.

Ennis Big Sky Airport - Troy Hunter

- Update

Replaced a transformer on the wall to help prevent the AWOS from tripping the breaker. There's a board in the runway lights that's causing them to trip when turned on to low. Ryan has rewired it to bypass the low setting and ordered a new board. Not a lot of plowing this year, only about 6 days. Projects we are working on include marketing to new customers, updating contact information for hangar owners, and securing a company-wide rental car contract.

- C-13 No Aircraft in Hangar

Troy conveyed to the board that he observed in the hangar that there is no airplane present and that it is currently being used for storage.

Scott Payne moved to approve sending a noncompliance letter to Errol F. Brown, stating that the 30-day period would run from the date the correspondence was received. Seconded by Brett Owens. All voted "aye." Motion carried.

- Terry Combs

John Hauck signed the letter, which will be dispatched via certified mail. This matter was subject to a vote last month.

- RTTF Agreement Violation of Article V. Section 3

Following the delivery of a no-trespass notice to Michael McCann by the Madison County Sheriff's Department, he has been observed on airport premises. Mr. McCann requested to remove his plane through an RTTF gate. Mr. McCann was denied permission to use the RTTF gate. To remove his aircraft from airport property, he transported it on a trailer and repositioned it within Tony Cruse's hangar. The board discussed whether this placement violated Tony Cruse's RTTF Agreement. The board requests that the county attorney investigate this issue. The hangar is currently for sale.

Scott Payne moved that the board write a letter to the RTTF owner, "Tony Cruse," stating that he is out of compliance and that the issue must be remedied within 90 days. Seconded by Brett Owens. All voted "aye." Motion carried.

ROBERT PECCIA & ASSOCIATES PROJECT UPDATES – Lance Bowser provided a report to the board.

- **ENNIS BIG SKY:**

- **North Apron Expansion**

Complete preliminary engineering efforts and layout options with 25% design. Topographic surveying is complete. Need to schedule additional meetings after the 2025 design push.

- **AIP-027-2023 Snow Removal Equipment**

The Ennis snowplow is complete except for minor items, such as decals and radio installation. Before the next Airport board meeting, we should have a confirmed delivery date.

- **AIP-029-2025 Pavement Maintenance**

The project is complete, and the grant is closed.

- **RUBY VALLEY FIELD:**

- **Runway Widening**

The as-built survey of the Airport GIS instrument approach was finalized in December.

Subsequently, the data were submitted to the FAA for chart corrections regarding the width.

Additional work remains to be performed next spring during leaf-on conditions, which is required data collection for amendments to your instrument approaches.

PUBLIC WATER SUPPLY WELLS – ENNIS BIG SKY AIRPORT & RUBY VALLEY FIELD:

The quality assurance and quality control (QA/QC) procedures for the public water supply wells have been completed, and the documentation will be submitted to the Department of Environmental Quality (DEQ) for review. Approval is anticipated next week.

Unfinished Business:

- RTTF and Rules and Regulations

The board examined the recent amendments to the RTTF Agreement concerning the electric fence.

- Insurance Requirements

The board discussed the minimum standards for contractors at the airport and also reviewed the standards implemented by other airports. This matter will be revisited on the agenda next month.

BUDGET – Sarah Carlson

- The board reviewed the budget for December 2025 and had no concerns.

CALENDAR REVIEW:

The next Airport Board Meeting is scheduled for Monday, February 9, 2025.

Meeting adjourned at 7:15 P.M.

NEXT MEETING

Monday, February 9, 2026

Administrative Building, Public Meeting Room, VC at 6:00 PM