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STATE OF MONTANA MADISON COUNTY
Recorded 1/20/2026 10:50 AM KOI: COH-JRHL
Paula McKenzie, CLERK & RECORDER
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Madison County

Commissioners Regular Meeting

January 13, 2026, 10:00 am Mountain Time until concluded
103 W Wallace St, Virginia City, MT 59755, United States
First Floor Public Meeting Room
Administrative Office Building, Virginia City, Montana

Present:

Duke W. Gilman, Commissioner District 1
Ronald E. Nye, Commissioner District 2, Chairman
William A. Todd, Commissioner, District 3

In attendance:

Ryan Wolter, IT Support Specialist, administered the Webex connection
Sarah Carlson, Commissioners' / Airport Assistant, was present to take minutes

Attendee List:

Kasey Smart, Sanitation
Colton Lauer, Madison County Attorney
Duncan Hedges, Sheriff
Kristi Millhouse, Finance Director
Shawna Lutgen, Grants Manager
Joanne Galiger, Nursing Home Foundation

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment (Please Limit to 5 Minutes Per Person)

None

3. Consent Agenda

- 3.1. Minutes for January 5, 2026, Work Session
- 3.2. Minutes for January 6, 2026, Regular Meeting
- 3.3. Gravel Pits Reports
- 3.4. Approval of Claims

RESOLVED: Commissioner Todd moved to approve the Consent Agenda as read. Seconded by Commissioner Gilman
For: William Todd, Duke Gilman, Ron Nye. Motion passed.

Comment: None. Discussion: None.



4. Reports of Committees

None

5. Unfinished Business

None

6. New Business

6.1. Public Hearing and First Reading of Ordinance 1- 2026 to Revise the Madison County Waste Water Regs

The public hearing opened at 10:02 am.

Kasey Smart, Madison County Sanitation Office Manager, read Ordinance 1-2026 to revise the Madison County Waste Water Regs into the record.

No public comment received.

The public hearing adjourned at 10:05 am.

Comment: Smart. Discussion: None.

6.2. Public Hearing and First Reading of Ordinance 2- 2026: Revise the Madison County Waste Water Fee Schedule

The public hearing opened at 10:06 am.

Kasey Smart, Madison County Sanitation Office Manager, read Ordinance 2-2026 to revise the Madison County Waste Water Fee Schedule into the record.

No public comment received.

The public hearing adjourned at 10:09 am.

Comment: Smart. Discussion: None.

6.3. Nursing Home USDA Grant MOU Execution

Colton Lauer, the Madison County Attorney, clarified that there are two Memorandum of Understanding (MOU) agreements, and the attorney's office is undertaking efforts to consolidate them into a single document. The revised MOU is expected to be completed by the end of the week. Upon completion, Mr. Lauer will transmit the document to Mr. Paul Marsh and the United States Department of Agriculture (USDA).

RESOLVED: Commissioner Todd moved to continue the Nursing Home USDA Grant MOU Execution. Commissioner Gilman seconded the motion.

For: William Todd, Ron Nye, Duke Gilman. Motion passed.

Comment: Lauer, Lutgen, and Marsh (webex). Discussion: None.

6.4. Nursing Home Survey



RESOLVED: Commissioner Todd moved to approve the Nursing Home Survey not to exceed \$10,000.00. Commissioner Gilman seconded the motion.
For: Duke Gilman, William Todd, Ron Nye. Motion passed.

Comment: None. Discussion: Commissioner Gilman, Commissioner Nye, and Commissioner Todd.

6.5. Sand Storage Building Contract

RESOLVED: Commissioner Todd moved to approve the Sand Storage Building Contract with the correction to attorney fees. Commissioner Gilman seconded the motion.
For: Ron Nye, William Todd, Duke Gilman. Motion passed.

Comment: Lauer. Discussion: None.

6.6. Bus Barn Contract

RESOLVED: Commissioner Todd moved to approve the Bus Barn Contract with the correction to attorney fees. Commissioner Gilman seconded the motion.
For: William Todd, Ron Nye, Duke Gilman. Motion passed.

Comment: Lauer. Discussion: None.

6.7. Community Crisis Response Funding Authorization

RESOLVED: Commissioner Todd moved to approve Community Crisis Response Funding. Commissioner Gilman seconded the motion.
For: William Todd, Duke Gilman, Ron Nye. Motion passed.

Comment: None. Discussion: None.

6.8. Scheduling Times for Tuesday's Commissioner Agenda Items

RESOLVED: Commissioner Todd moved to approve Scheduling Times for Tuesday's Commissioners Agenda Items without restricting or cutting off Public Comment. Commissioner Gilman seconded the motion.
For: William Todd, Duke Gilman, Ron Nye. Motion passed.

Comment: None. Discussion: None.

6.9. Resolution 6-2026 A Resolution for Budget Amendment FY2025

RESOLVED: Commissioner Todd moved to approve Resolution 6-2026, A Resolution of Budget Amendment for Funds 2101, 2830, and 2990 for Fiscal Year 2025. Commissioner Gilman seconded the motion.
For: William Todd, Ron Nye, Duke Gilman. Motion passed.

Comment: None. Discussion: None.

6.10. Resolution 7-2026 Resolution Ordering Referendum On The Renewal Of The Madison And Ruby Valley Rural Ambulance District

RESOLVED: Commissioner Todd moved to approve Resolution 7-2026, A Resolution Ordering Referendum on the Renewal of the Madison and Ruby Valley Rural Ambulance District.

Commissioner Gilman seconded the motion.

For: Duke Gilman, William Todd, Ron Nye. Motion passed.

Comment: None. Discussion: None.

Adjournment

With no further discussion, the meeting was adjourned at 10:21 am.

The upcoming Regular Commissioner meeting is scheduled for Tuesday, January 20, 2026, at 10:00 am, in the Public Meeting Room of the Administrative Building in Virginia City, Montana.

Signed: *Ronald E Nye*
Ronald E. Nye, Commissioner, Chairman
Date Approved: January 20, 2026

Date: *1/20/2026*

Signed: *Sarah Carlson*
Minutes prepared by:
Sarah Carlson, Commissioners' / Airport Assistant

Date: *1/20/2026*

Attest: *Paula McKenzie*
Paula McKenzie, Clerk and Recorder, Madison County

Date: *1/20/26*



