1. Call to Order: 12:09 pm by Vice Chair Kristina Caldwell

2. Roll Call
   Members present: Kristina Caldwell, Cindy Gockel, Cody Marxer, Mary Oliver (by phone)
   Members not present: Matthew Oehler, Ray Shaw

3. Minutes: October 10, 2018
   MOTION: To approve the minutes of the October 10, 2018, meeting as presented. Moved by Cindy Gockel; seconded by Cody Marxer. Motion passed unanimously.

4. Vice Chair’s Comments:
   - Meeting time/location – Will wait until more members are present to establish a schedule for 2019 meetings.
   - Budget review – Postponed until next meeting.
   - New member recruitment – Cody Marxer will ask the BCC to amend the Housing Board Resolution (12-2019) to increase board membership from seven to nine members.

5. Opportunity for Public Comment for items not on the agenda:
   • Cindy Gockel provided legislative session/bill updates (handout provided). Cindy also noted that the Montana legislation on affordable housing is worth looking into.

6. Housing Needs Assessment Update
   Combined discussion included:
   • Aiming for further review by board members, with intention to distribute to employers in the spring, followed by resident mailings.
   • Cindy Gockel will communicate with Ruby Valley Chamber of Commerce.
   • Mary Oliver will communicate with Ennis Chamber of Commerce.
   • Cody Marxer will communicate with Madison County, specifically regarding how to distribute surveys.
   • Kristina Caldwell will begin developing separate housing-specific employer survey, working with Charity and Mindy.

7. Officer Elections
   • Postponed until board vacancies filled and more members present.

8. Next Meeting
   • Kristina Caldwell will coordinate the next meeting and inform board members with confirmation.
9. Adjournment

MOTION: To adjourn the meeting at 12:50 pm. Moved by Cody Marxer; seconded by Mary Oliver. Motion passed by acclamation.

Cindy Gockel, Chair

Cody Marxer, Planning Clerk