Meeting - Minutes

Project # 14414  Meeting Date: March 17, 2015

Project Name Madison County Annex Building

Project Location 101 West Wallace  
Virginia City, MT 59755

Project Manager Ben Walker  Office: (406) 585-3420
Project Superintendent Mike Falk  Cell: (406) 539-6767

Project Coordination Meeting  Owner Meeting #16

<table>
<thead>
<tr>
<th>Date</th>
<th>Start</th>
<th>End</th>
<th>Next meeting</th>
<th>Next time</th>
<th>Prepared by</th>
<th>Company</th>
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</thead>
<tbody>
<tr>
<td>3/16/15</td>
<td>3:00 PM</td>
<td>3/23/15</td>
<td>3:00 PM</td>
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<td>Walker</td>
<td>Langlas and Associates</td>
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Purpose  Location  General notes
Coordination of construction activities  MCAB Construction Trailer

Attendees  Non-attendees
Mike Falk – Langlas  
Ben Walker - Langlas  
Jim Hart – Madison County  
Loren Cantrell – Langlas  
Scott Stroh – Think One  
Bill Hanson – Think One  
Dave Schulz – Madison County  
Chris Hunt – Madison County  
Ron Nye – Madison County

1. Construction Schedule
   1.1. Items completed this week – Interior Paint, Ceiling grid, Taping
   1.2. Work scheduled for the next two weeks – Tile, Doors and Hardware, Division 10
   1.3. Additional action Items:

2. Upcoming coordination needs
   2.1. Discuss and ensure that fire alarm and elevator have required dedicated phone line. - Fire alarm and Elevator line should be active approximately 5/1/15
   2.2. Langlas has requested Williams Plumbing and Heating make recommendations regarding domestic water quality/filtration needs. They have suggested bringing on a water purification contractor as the correct path. Discuss if county would like Langlas to coordinate this. – Yes, Langlas to coordinate

3. Submittals
   3.1. Outstanding Submittals –
   3.2. Upcoming Submittals –

4. RFI’s -
   4.1. none
5. **Contract changes**
   5.1. Review Change Estimate log – Discuss CE #’s – 18A, 41, 42, and 43 – CE’s 18A, 41, 42 were verbally approved
   5.2. Change Order #10 – Above items will be added to Prime Change Order #10
   5.3. County requested Prime Change Order Log be sent along with Prime Change Order #10 to evaluate amount remaining in Owner Contingency.

6. **Open discussion**
   6.1. Building walkthrough
   6.2. Langlas to have Elkhorn Electric provide pricing options for emergency generator. Provide 300 Amp and 600 Amp options.
   6.3. Langlas to provide options and pricing for window treatments/blinds

7. **Next Meeting**
   Set next meeting date, time, location – 3/23/15, 3:00 PM

8. **Adjourn**