



Doc #: 216069 Pages: 7 Book: Page:  
STATE OF MONTANA MADISON COUNTY  
Recorded 8/6/2024 2:30 PM KOI: COM-JRNL  
Paula McKenzie, CLERK & RECORDER  
Fee: \$ 0.00 BY: *Paula McKenzie*  
To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS  
July 30, 2024, Meeting Minutes**

On Tuesday, July 30, 2024, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Public Meeting Room in the Annex Office Building, Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye and Bill Todd present. Emilyann Wilder, Commissioners' Assistant was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the Webex connection.

Attachment – Attendee List

**Approval of Minutes**

Commissioner Todd moved to approve the June 23, 2024 minutes with corrections. Seconded by Commissioner Nye. Discussion: None. All voted “aye” (3-0).

**10:00 AM Master Education Affiliation Agreement Between Madison County Public Health Department and Medical College of Wisconsin:**

Present:

Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duncan Hedges, Sheriff  
Cody Martens, Maintenance  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources  
Craig Schroder, Undersheriff  
Joshua Denny, Communications Officer

Commissioner Todd moved to approve the Master Education Affiliation Between Madison County Public Health Department and the Medical College of Wisconsin. Seconded by Commissioner Nye. Comment: Saylor (webex). Discussion: None. All voted “aye” (3-0).

**Budget Requests:**

Present:

Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duncan Hedges, Sheriff  
Cody Martens, Maintenance  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources  
Craig Schroder, Undersheriff

Sarah Carlson, Airport Secretary  
Duke Gilman, District 1 Commissioner Candidate

- **Sheriff's Office**

**Sheriff's Department goal is to take over Big Sky area. To do this the sheriff's department needs a couple more people, also wanting to start 24-hour coverage for the county, with 12-hour shifts. Comment: Hedges, Schroder, Tilstra and Westfall. Discussion: Commission Todd, and Commissioner Allhands.**

**This will be back on the agenda next week.**

- **Maintenance**

**Commissioner Todd moved to approve the Secondary Maintenance Position Plan and presented by Jennifer Westfall. Seconded by Commissioner Nye. Comment: Westfall, and Martens. Discussion: Commissioner Todd, and Commissioner Allhands. All voted "aye" (3-0).**

**KRVF Modification; Release from Aeronautical Obligations for Old Pilot's Lounge:**

**Present:**

**Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duncan Hedges, Sheriff  
Cody Martens, Maintenance  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources  
Craig Schroder, Undersheriff  
Sarah Carlson, Airport Secretary  
Duke Gilman, District 1 Commissioner Candidate  
Joshua Denny, Communications Officer  
David Buchler, County Attorney**

**Commissioner Todd moved to approve KRVF Modification Release from Aeronautical Obligation for the Old Pilot's Lounge at the Twin Bridges Airport. Seconded by Commissioner Nye. Comment: Denny, and Tilstra. Discussion: Commission Todd, and Commissioner Allhands. Bill Todd and Ron Nye voted aye. Dan Allhands was opposed. The motion carried.**

**Resolution 43-2024 A Resolution Appointing Special Deputy County Attorney:**

**Present:**

**Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Sarah Carlson, Airport Secretary  
Duke Gilman, District 1 Commissioner Candidate  
Joshua Denny, Communications Officer**

David Buchler, County Attorney  
Colton Lauer, County Attorney  
Duncan Hedges, Sheriff  
Craig Schroder, Undersheriff  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources

**Commissioner Todd moved to approve Resolution 43-2024 A Resolution Appointing Special Deputy County Attorney as presented by David Buchler. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).**

**Grants:**

**Present:**

Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Sarah Carlson, Airport Secretary  
Duke Gilman, District 1 Commissioner Candidate  
David Buchler, County Attorney  
Colton Lauer, County Attorney  
Duncan Hedges, Sheriff  
Craig Schroder, Undersheriff  
Ray Rowberry, Road Supervisor  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources

- **Sheridan Water Project Amendment #1**

**Commissioner Todd moved to approve Sheridan Water Project Amendment #1 as presented by Shawna Lutgen. Seconded by Commissioner Nye. Comment: Lutgen. Discussion: None. All voted "aye" (3-0).**

- **Grant Manager Discussion and /or Action Item**

**Presented key points of why Madison County needs a grant manager and the grants department needs to expand. Comment: Lutgen, Rowberry, Tilstra, and Westfall. Discussion: Commissioner Todd and Commissioner Allhands.**

**Need to figure out all the logistics out before moving forward.**

**Seasonal Road and Bridge Technician Position:**

**Present:**

Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duke Gilman, District 1 Commissioner Candidate  
David Buchler, County Attorney

Colton Lauer, County Attorney  
Duncan Hedges, Sheriff  
Craig Schroder, Undersheriff  
Ray Rowberry, Road Supervisor

**Road Department does not want to hire any new employees and this time.** Comment: Rowberry, and Westfall.  
Discussion: Commissioner Todd, Commissioner Allhands, and Commissioner Nye.

**Library Board Director Recommendation:**

Present:

Shawna Lutgen, Grants Writer  
Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duke Gilman, District 1 Commissioner Candidate  
David Buchler, County Attorney  
Colton Lauer, County Attorney  
Duncan Hedges, Sheriff  
Craig Schroder, Undersheriff  
Ray Rowberry, Road Foreman

**Commissioner Todd moved to approve Christina Koch as Virginia City Library Director.** Comment: Westfall.  
Discussion: None. All voted "aye" (3-0).

**Personnel Issue – Closed Session**

Present:

Colton Lauer, County Attorney  
David Buchler, County Attorney  
Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources  
Duncan Hedges, Sheriff  
Craig Schroder, Undersheriff

The meeting was closed at 11:15 am  
The meeting was re-opened at 11:20 pm

**No decisions were made while in closed session.**

**Joe Brummell – DES Fire Restrictions Resolution 44-2024**

Present:

Ginger Galiger, Finance  
Vicki Tilstra, Finance  
Duke Gilman, District 1 Commissioner Candidate  
David Buchler, County Attorney  
Colton Lauer, County Attorney

Jennifer Westfall, Human Resources  
Susan Hanson, Human Resources  
Joe Brummell, DES  
Darrell Schultz, Forster

**Commissioner Todd moved to approve Emergency Resolution 44-2024 A Resolution Imposing Stage 2 Fire Restrictions for Madison County. Seconded by Commissioner Nye. Comment: Brummell, and Schultz Discussion: Commissioner Allhands, and Commissioner Todd. All voted "aye" (3-0).**

**DUI Task Force:**

**Commissioner Todd moved to accept Sergeant Barbra Armstrong's Resignation from the DUI Task Force Board and advertise for replacement. Seconded by Commissioner Nye. Comment: None. Discussion: None. All Voted "aye" (3-0).**

**BSTRP: Waiting on the state to finalize parcels and get everything uploaded on cadastral.**

**Mason House Renovation:**

**Carpet is getting installed this week.**

**Journal Vouchers: None.**

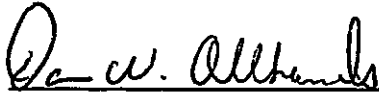
**Madisonian Retraction Check: The Board reviewed the paper and found no issues.**

**Claims: The Board approved claims.**

**Calendars: None.**

With no further discussion, the meeting was adjourned at 11:30 am.

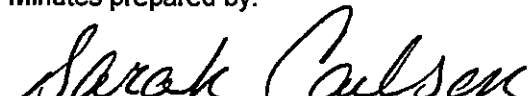
**Next meeting:** The next regular Commission meeting will be held on Tuesday, August 6, 2024 beginning at 10:00 a.m. in the Administrative Building in the Public Meeting Room, in Virginia City, Montana.



Dan W. Allhands, Chairman  
Board of Madison County Commissioners

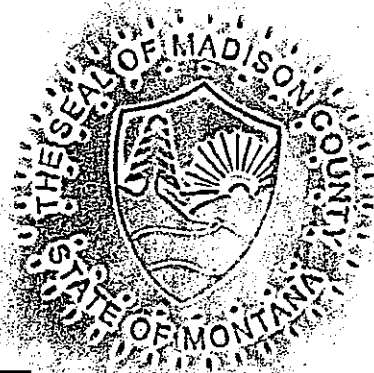
Date Approved: August 6, 2024

Minutes prepared by:



Sarah Carlson, Commissioner / Airport Clerk

Attest:   
Paula McKenzie, Clerk and Recorder, Madison County





All sessions in Mountain Daylight Time (Denver, GMT-06:00)

Session detail for 'Madison County Regular Commissioner Meeting':

Participant Audio Type	Name
1	Brett Schriock
2 VoIP	Brett Schriock
3	KG
4 VoIP	KG
5	KC
6 VoIP	KC
7	Thrasher
8 VoIP	Thrasher
9	PH
10 VoIP	PH
11	Jb
12 VoIP	Jb
13	Emilie Sayler
14 VoIP	Emilie Sayler
15	CK
16 VoIP	CK