

Fair Board
Chad Armstrong, Chairperson
Cardwell, MT

Bill Holden, Vice Chairperson
Silver Star, MT

Jake Barnosky
Sheridan, MT

Madison County Fair & Rodeo

P O Box 414
Twin Bridges, MT 59754



Fair Board
Christy Todd
McAllister, MT

L.J. Pancost
Twin Bridges, MT

Dana Escott
Fairgrounds Manager
Phone / Fax 406-684-5824
Email: descott@madisoncountymt.gov

Dear Renter:

This letter is to confirm your rental of the _____ Building on _____, 20___. Please sign the enclosed Non-Fair Rental Agreement and return it with a check for the Deposit of \$500. Sometime before your event, please pay the Rental fee of \$_____ for the _____ Building. If you are paying both the deposit and the rental fee now, please write two checks, so your deposit check can be returned to you, after Fair Management has approved the facilities, after your event. Please provide me with a copy of your event insurance for your event.

If you need tables, the Pavilion has 40---6 foot tables in it. There are approximately 100 chairs. The Jeffers building has 25—6' tables and approximately 70 chairs.

A key to the building you are renting can be picked up from me here at the Fair office. You can pick up the key in time to set up the day before your event (check with me to make sure there is nothing scheduled in the building the day you want to set up) and then return the key to me or put it in the drop box at the Fair Office when you are done cleaning the day after your event. If you would like extra days to set up, you must reserve the building for those days and the fee of \$100 per day will be charged. Please also note that when decorating for your event, balloons are not allowed in the buildings.

There is camping available on the fairgrounds. Dry camping is \$15 per night. Camping with power is \$25 per night. Please leave camping fees in the drop box at the office. If you need electricity outside the building, be sure to let me know ahead of time. The restrooms on the West side of the buildings will be open for your use.

When you are cleaning up:

Please sweep (and mop if needed).

Put away tables and chairs.

Haul the garbage to the dump. We will put new trash bags in the cans.

Make sure all the lights and heat is off.

Lock the building.

Return the key to the drop box in the fair office

Thank you very much for helping us take care of these Historic Buildings. If you have any questions contact the Fair Office at (406) 684-5824. Thank you.

Sincerely,

Fair Grounds Manager
Enc.