

**RESOLUTION 28-2025**

**AMENDING RESOLUTION 37-2013**

**A RESOLUTION ESTABLISHING POLICY FOR NAMING  
AND RENAMING ROADS IN MADISON COUNTY**

**WHEREAS**, The Madison County Planning Department and/or the Geographic Information Systems Department is the County Office responsible for assigning individual addresses to new construction in Madison County, naming and renaming roads where necessary, and readdressing noncompliant structures to State of Montana standards and National Emergency Numbering Association (NENA) guidelines; and

**WHEREAS**, the purpose of this resolution is to enhance the easy and rapid location of properties by law enforcement, fire protection services, search and rescue and emergency medical services to protect public health and safety of all persons living, working or visiting in Madison County; and

**WHEREAS**, standardization will allow for the naming of new or existing roads for private or public use to facilitate locational services and emergency response; and

**WHEREAS**, unique naming of roads and renaming of duplicate road names by either the Planning Department, GIS Department or the citizens of Madison County shall be done in consultation with emergency services.

**NOW THEREFORE BE IT RESOLVED** that, in accordance with 7-5-2101, 7-5-2102 and 7-14-2102, MCA, the following policy is set by the Madison County Board of Commissioners for naming and renaming roads in Madison County.

**I. Administration**

This policy shall be administered by the Madison County Planning Department and/or the GIS Department. This policy shall apply to all unincorporated areas within the boundaries of Madison County.

A "road" refers to any highway, road, street, avenue, lane, private way, driveway, or similar paved, gravel or dirt thoroughfare. "Affected Landowner(s)" refers to the Landowner(s) of record in the Clerk and Records Office having access off, address assignment on, or property along the road in question. A road name assigned by the Madison County Planning Department and/or the GIS Department shall not constitute or imply jurisdiction, ownership, legal access, or any right of use of any road. Every effort will be made to maintain existing road names.

An "affected landowner" means the owner of a lot, tract, or parcel of land which is served by or is directly adjacent to the subject road.

## **II. General Road Naming Procedures**

The Madison County Planning Department and/or the GIS Department will, over time, establish new road names for unnamed roads where there exists three or more structures along the said road. The Madison County Planning Department and/or the GIS Department may rename existing roads that are duplicated within the boundaries of Madison County. Similar-sounding road names may also be replaced for clarity to emergency service personnel.

The following procedures will be followed in assigning new road names for previously unnamed roads:

1. Local emergency services will review all proposed road names. Proposed road names that duplicate existing road names or that pose concern for clear verbal communications with Dispatch, at the discretion of emergency services, will not be assigned.
2. The Planning Department and/or the GIS Department will research to determine whether the proposed road name already exists within the County or incorporated towns or communities.
3. The Planning Department will determine if the road name has been reserved for a future development.

Road naming or renaming may result in subsequent address changes.

## **III. Road Naming Procedures For Previously Unnamed Roads**

Madison County landowners have the opportunity to name previously unnamed roads to the Madison County Planning Department and/or the GIS Department. This process is for naming a new road or unnamed existing road for private or public use to facilitate locational services, emergency response, or improve conformance with policies contained herein.

The following procedures will be followed for naming a previously unnamed road:

1. Complete the Road Name Petition with the appropriate information and submit it to the Planning Department and/or the GIS Department.
2. It will be the responsibility of the designated petitioner to obtain affected landowner signatures on the petition. In the case that a parcel is owned by a trust, LLC, or corporation, an authorized representative must sign as the eligible owner and indicate the authorized agency in the organization. Verification of affected landowner names will be verified by the Clerk and Recorder.
  - A. If 100% of the affected landowners express, by signing the petition or in writing, their agreement to the proposed road name, the Road Name Petition will be reviewed by the Planning Department and/or GIS Department, following procedures in Section II,

and a decision will be provided within a reasonable time. If the proposed road name is approved by the Planning Department and/or GIS Department, a Record of Road Name Assignment will be provided to the designated petitioner and filed with the Clerk and Recorder. All structures with access from the road will be assigned new addresses, as applicable. Notification of resulting address changes will be sent to all affected landowners, as applicable. It will be the responsibility of eligible owners to make the necessary arrangements for resulting address changes to all relevant agencies, service providers, institutions, etc.

- B. For previously unnamed roads that require naming per this Resolution and if less than 100% of affected landowners agree to and/or sign the petition, an available road name will be assigned to the previously unnamed road by the Planning Department and/or GIS Department. Following the road name assignment, a Record of Road Name Assignment will be provided to the designated petitioner and filed with the Clerk and Recorder. All structures with access from the road will be assigned new addresses, as applicable. Notification of resulting address changes will be sent to all affected landowners, as applicable. It will be the responsibility of eligible owners to make the necessary arrangements for resulting address changes to all relevant agencies, service providers, institutions, etc.
- C. For previously unnamed roads which require naming per this Resolution where no road name petition has been submitted, the Planning Department and/or GIS may from time to time assign available road names to such roads.

#### **IV. Renaming of Roads**

Every effort will be made to maintain existing or previously identified road names. The renaming of previously named roads will be limited to the following:

1. Emergency Services has indicated concern with the road name (pronunciation, challenges to clear verbal communications, etc).
2. Duplicative and/or similar-sounding road names.

#### **V. Effective Date and Notification**

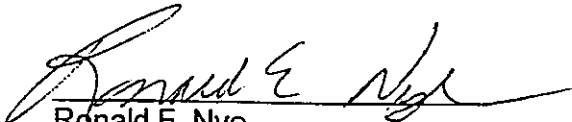
This policy shall become effective when adopted by the County Commission.


Once the E911 system takes effect, it shall be the duty of the Planning Department and/or the GIS Department to notify by mail each affected landowner and the United States Postal Service, of a newly assigned or modified address. It shall be the duty of each property owner to post new property numbers and road names, within 60 days following notification from the Planning Department and/or the GIS Department pursuant to applicable addressing ordinances.

Approved this 20th day of May, 2025.

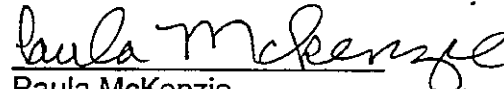
APPROVED:

  
William A. Todd, Chairman

  
Ronald E. Nye

  
Duke W. Gilman  
Board of Commissioners  
Madison County

ATTEST:

  
Paula McKenzie  
Clerk and Recorder  
Madison County





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STATE OF MONTANA MADISON COUNTY

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Paula McKenzie, CLERK & RECORDER

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To: FILE 101-F,

BY: Paula McKenzie

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